

**HINCKLEY & BOSWORTH
BOROUGH COUNCIL**



**Hinckley & Bosworth
Borough Council**

**AGENDA FOR THE
MEETING OF THE COUNCIL**

**TO BE HELD ON
TUESDAY, 5 NOVEMBER 2019
at 6.30 pm**

Fire Evacuation Procedures

- On hearing the fire alarm, leave the building **at once** quickly and calmly by the nearest escape route (indicated by green signs).
- *There are two escape routes from the Council Chamber – at the side and rear. Leave via the door closest to you.*
- Proceed to **Willowbank Road car park**, accessed from Rugby Road then Willowbank Road.
- **Do not** use the lifts.
- **Do not** stop to collect belongings.

Recording of meetings

At HBBC we are open and transparent about how we make decisions. We allow recording, filming and photography at all public meetings including Council, the Executive and Planning Committee as long as doing so does not disturb or disrupt the proceedings. There may occasionally be some reports that are discussed in private session where legislation requires this to happen, but this is infrequent.

We also allow the use of social media during meetings, which helps to bring the issues discussed to a wider audience.

Members of the public, members of the press and councillors are hereby informed that, in attending the meeting, you may be captured on film. If you have a particular problem with this, please contact us so we can discuss how we may accommodate you at the meeting.

Use of mobile phones

To minimise disturbance to others attending the meeting, please switch off your phone or other mobile device or turn it onto silent or vibrate mode.

Thank you

Date: 28 October 2019



**Hinckley & Bosworth
Borough Council**

Dear Sir/Madam

I hereby summon you to attend a meeting of the Hinckley & Bosworth Borough Council in the Council Chamber at these offices on **TUESDAY, 5 NOVEMBER 2019 at 6.30 pm**

Yours faithfully

A handwritten signature in black ink, appearing to read 'RK Owen'.

Miss RK Owen
Democratic Services Manager

AGENDA

1. Apologies
2. Minutes of the previous meeting (Pages 1 - 6)
To confirm the minutes of the meeting held on 10 September.
3. Additional urgent business by reason of special circumstances
To be advised of any additional items of business which the Mayor decides by reason of special circumstances shall be taken as matters of urgency at this meeting. Items will be considered at the end of the agenda.
4. Declarations of interest
To receive verbally from Members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the Agenda.
5. Mayor's Communications
To receive such communications as the Mayor may decide to lay before the Council.
6. Questions
To deal with questions under Council Procedure Rule number 14.

7. Petitions

To deal with petitions submitted in accordance with Council Procedure Rule 15.

8. Leader of the Council's Position Statement

To receive the Leader of the Council's Position Statement.

9. Minutes of the Scrutiny Commission (Pages 7 - 10)

To receive for information only the minutes of the Scrutiny Commission meeting held on 3 October.

10. Off Street Parking Places Order - Variation of Charging Times and housing land (Pages 11 - 20)

To seek approval to vary the off street parking places order for the purpose of varying the charging times on four pay & display car parks in Hinckley and to incorporate housing land.

The Scrutiny Commission considered this matter at its meeting on 3 October and the Hinckley Area Committee considered the variation of charging times on the pay & display car parks on 7 October. An extract from the minutes of both of these meetings is attached.

11. Polling place review (Pages 21 - 54)

To seek approval of the 2019 polling district and polling place review for publication.

12. Council Tax - Local Discounts and Premiums (Pages 55 - 66)

To seek approval for changes to the council tax discounts and premiums in operation at the council.

The Scrutiny Commission considered this matter at its meeting on 3 October. An extract from the minutes of that meeting is attached.

13. Corporate Plan Annual Statement of Commitment (Pages 67 - 74)

To report on the outcomes of a recent exercise to identify the key priorities within the corporate plan.

The Scrutiny Commission considered this report at its meeting on 3 October. An extract from the minutes of that meeting is attached.